

## Entheos January 23, 2014 Board Meeting Minutes

- I. Roll Call
  - a. Board Member Present: Jaren Gibson, Rod Eichelberger, Alisha Cartier, Kathy Larrabee, Nate Pilcher, Wes Furgason, and Xazmin Prows.
  - b. Also Present: Eric Robins, Kevin Baron, Mat Edvik, Misty Biesinger, Derek Nelson, and Jeff Biesinger
  - c. Time: 6:10 PM
- II. Welcome
  - a. Xazmin shared a teacher's experience at the school.
- III. Pledge of Allegiance and Mission Statement
- IV. Approval of Minutes
  - a. Minutes from November board meeting stand approved.
- V. Calendar of Events
  - a. Magna
    - i. Feb 5<sup>th</sup> – Discovery Performance (4-6 grade and K)
    - ii. Feb 10<sup>th</sup> -13<sup>th</sup> – Spirit Week
    - iii. Feb 20 – Science Fair
    - iv. Positive comment on Middle School Games – had two students sign up. Same with chess tournaments. Good positive PR.
  - b. Kearns
    - i. Jan 30<sup>th</sup> – Science Fair
    - ii. Jan 31<sup>st</sup> – Discovery Capitol Theater
    - iii. Feb 7&8 – 30 hr famine
    - iv. Feb 11 – EL teacher site visit – leadership teams and work plans
    - v. Feb 18-21 – Spirit Week
  - c. Both Campus
    - i. Feb 24 – Charter Day on the Hill
- VI. Public Comment
  - a. No public comment
- VII. Informational Items
  - a. Executive Director's Report
    - i. Construction Update
      1. Construction is going well. Walls are finished for the gym.
      2. Projected completion date is end of March.
      3. 5<sup>th</sup> grade is documenting and planning a ribbon cutting ceremony.
    - ii. EL School Visits
      1. Have been continuing school visits. Directors have been handling those visits.
      2. The cluster continues to meet. Met a few weeks ago at Pacific Heritage. Really good look at where Utah EL schools are.
    - iii. Other

1. Both campuses will discuss the Fountas and Pinnell and Dibel assessments during the next board meeting.
- b. Director's Report: Magna Campus
- i. Middle School and Elementary Updates
    1. MS rough last two weeks, putting students where they need to be. Keeping better/accurate read on grades and student's progress.
    2. 9<sup>th</sup> grade doing a lot better this year.
    3. Reported on testing and progress that is being made with different grades and students.
  - ii. Enrollment
    1. Down 5 students, due to family wanting to home school.
    2. Openings are currently in the process of being filled.
    3. Waiting list of 429.
    4. 344 students returning next year, not including Kindergarten.
  - iii. Service Learning
    1. Students achieved a lot of service learning in the month of December.
    2. Replaced their service learning aide.
  - iv. Staffing
    1. Had a teacher resign.
    2. Have asked a substitute to fill the position through the end of the year.
  - v. PCO Report
    1. Have been increasing their volunteer hours and helping school with different needs.
    2. Helping during lunch.
- c. Director's Report: Kearns Campus
- i. Middle School and Elementary Updates
    1. 4<sup>th</sup> grade pioneer fair. Huge success. Over 300 in attendance. Teaching kids a craft and other half playing a game. Lots of families that came.
    2. 8<sup>th</sup> grade is kicking off their pedals for hope.
    3. 2<sup>nd</sup> grade is working on new staff pictures.
  - ii. Enrollment
    1. At 522. Few Kindergarteners left. 3 -7<sup>th</sup> graders have left.
    2. All of those spots have calls out.
    3. Wait list: 406
    4. Middle school is currently working on an advertisement poster to recruit students next year.
  - iii. Staffing
    1. Hired a new special ed teacher – Amanda Getts to replace Mr. Rafferty. She recently graduated with a master's degree in Special Ed.
  - iv. Academic Achievement
    1. Will be reviewing the benchmarks for writing at each grade level.

2. Dibel scores k-3 are in and are collecting the Fountas and Pinnell scores. Reviewing the data.
- v. PCO Report
  1. Keri Ryker – PCO elect for Kearns
    - a. Deadline today for Inspirations Art Contest – Fine Arts Crew
    - b. Discovery Recital – Fine Arts Crew selling refreshments
    - c. New Crew leader for Literacy Crew – Jill Duncan
      - i. Would like to focus on literacy based events at the school.
    - d. Art Night – April 11<sup>th</sup> – Fine Arts Crew – huge jump last year in attendance and earnings – 6:30-8:30
      - i. Wes suggested including local artists in the event.
    - e. Recent drop off with parent volunteers in PCO and at school. Encourage parent volunteering.
    - f. Family Skate Night coming up.
- vi. Other
  1. Great job Teresa and Jane did on the Pioneer Fair. All the work and time spent on the fair and the huge success.
- d. Finance Committee Update
  - i. Rod reported on the recent finance committee meeting. Eric has requested a different format on budget report from Red Apple. Discussed and suggested the different things that the board needs to be reviewing. Discussed upcoming reviewing and building of next year’s budget. Should approve next year’s budget by May board meeting.
  - ii. Changed next finance committee meeting to Feb 13<sup>th</sup>.
  - iii. Eric discussed some possible changes to 401K.
- e. Budget Report
  - i. Derek reported on the current dashboard of both campuses.
  - ii. Discussed a cost associated with a special need student that is higher than projected. Have applied to include Medicaid, but are waiting for that to be processed. Will need to look at budget if that application is not processed in the next few months.
  - iii. Discussed a balance sheet request. Eric and Rod will discuss that further and get back with Red Apple. Looking at tracking the assets.

VIII. Discussion Items

- a. Board Training
  - i. Rod discussed board training and presented Charter School Board University.
  - ii. Jaren discussed breaking the book into sections to read and discuss.
- b. Follow-up Discussion to December State Meeting
  - i. Eric reported on the meeting with the state.
  - ii. School has reviewed the data and assessed where both schools are at.

- iii. Both schools have discussed and reviewed what needs to be done for improvement.
- iv. Jaren asked how the schools are doing with math. Kearns has been focused on math with their goals. It has been a focus.
  1. Mat discussed that the next step is to become clearer on assessments. How can we benchmark and track scores – data reviews. That is the next step to improve. Weekly observations – Mat will start observing math classes once a week and will be able to help with training.
  2. Kevin discussed what is happening at Magna. Kevin is assessing, observing, and training math teachers. Agrees with Mat on assessment benchmarks.
  3. New assessment will be in the Fall – Sage. Will be able to do that next year.
  4. Board discussed assessing the teachers where they are. Directors discussed the role of the instructional director.
  5. Board would like to start seeing student achievement data.
  6. Discussed that we will have this on the agenda next month.
  7. Report for students that have been at the school and their progress. Eric will work on creating that report. Will let board know how long that report will take to create.
- c. Middle School Enrollment
  - i. Discussed Kearns High School taking 9<sup>th</sup> grade into their HS. Granger High currently does that and possible Hunter HS in the future.
    1. 50% of 9<sup>th</sup> grade students go to Kearns HS.
    2. Currently 22 – 9<sup>th</sup> graders that are in Kearns boundaries.
    3. Board asked how to gather better data.
    4. Discussed marketing, adding more students at certain grades,
    5. Board asked about a budget for marketing – suggested talking about it at finance committee meeting.
    6. Have started putting up signs at both schools to start marketing. Need to expand.
- d. Director’s Report Assessment
  - i. Eric presented the learning targets for the board in discussing Director Assessment Evaluation Rubrics.
  - ii. Board reviewed and discussed presented director assessment evaluation rubrics.
- e. Possible Musician Performance
  - i. Wes presented an artist that is coming to the area. Artist Todd Green looking at performing with the Magna Arts Council. Wondering if there is any interest in coming to the school. There is a cost and looking at a grant to go towards cost. Looking at 10-12 months out.

IX. Actionable Items

- a. Teacher/Student Communication
  - i. Jaren discussed the concern at the school and in the public with student and teacher relations.
  - ii. Eric presented the updated policy
  - iii. Rod discussed having this policy sent to a lawyer to view and make sure the verbiage is OK.
  - iv. Board discussed needing to go through grade by grade and each class to see if there is curriculum support that is being done with student's emails. Support curriculum.
  - v. **Action** – Rod motions that we approve the amended Staff Code of Conduct Policy pending legal review and feedback. Wes seconds. Passes unanimously. 7-0.
- X. Adjourn
  - a. **Action** – Rod motions to adjourn. Alisha seconds. Passes unanimously. 7-0.