

# ENTHEOS

EXPEDITIONARY LEARNING

2012-2013  
Student Handbook

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4710 WEST 6200 SOUTH  
KEARNS, UT 84118

[WWW.ENTHEOSACADEMY.ORG](http://WWW.ENTHEOSACADEMY.ORG)

Excellence \* Service \* Leadership

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## Table of contents

Vision.....	2
School Goals	
Mission Statement	
Values	
School Structure.....	5
Board of Trustees	
Parent Crews	
Volunteers	
School Visits	
Entheos Staff	
Programs/Curriculum.....	8
Expeditionary Learning	
Learning Expeditions	
Service Learning	
Compass (Online Student Information)	
Elementary Program Highlights	
Singapore Math	
Assessments	
Middle School Program Overview	
Schedule/Calendar.....	13
2011/2012 School Calendar	
Daily Schedule	
Lunch Program	
School Closing - Weather	
Supplies/Fees.....	15
Student Supplies	
Logo Shirts	
MS Fees	
Suggested Camping List for Middle School	
Entheos Fundraising Philosophy	
Fieldwork Donations	
Parent Responsibilities/Procedures.....	17
Immunization Requirement	
Labeling	
Drop-off/Pick-up	
Recommendations for Home Support.....	20
School Policies.....	22
Uniform Policy	
Attendance	
Tardies	
Check-in/Check-out	
Student Rights/Responsibilities	
Student Discipline.....	23
Discipline Process	
Safety of Self and Others	
Respect for Property	
Suspension	
Expulsion	
Non-School Property	

## VISION

### **Vision**

In 2003, a group of parents, teachers, and community leaders in West Jordan began designing an education model for students (grades K-9). With the belief that excellence in education is achieved when students are challenged and encouraged to learn through real life application, this team wanted to create an ideal learning environment for students. After a year of research, long board meetings, and work sessions, they introduced a powerful mission statement and nine values that they believed could redefine education in Utah. A tenth value, family, was added in 2008. The fundamental belief at Entheos is that learning is a choice. Parents and educators can but light the fire, create an engaging atmosphere, and provide students with opportunities for real learning and growth. Service and Leadership are key components to helping students reach their full potential. Entheos is a Greek word that means “to be inspired from within.” In fact, the word enthusiasm is derived from the original Greek word “Entheos.” Students learn, excel, and retain best when they are fully engaged and enthusiastic about the learning process.

### **School Goals**

At Entheos we strive to improve our student’s learning and teacher’s instruction continually. This year our students will focus on writing. To help facilitate this goal, our staff will participate in multiple Professional Development opportunities offered by Expeditionary Learning, the State of Utah as well as highly qualified teachers from within our school. Our aim is to produce high quality writers that can write about their learning.

#### **1. Accountability**

At Entheos we are committed to emphasizing the documentation of student, staff and Board results. The student portfolio will have test scores and grade level evaluations of student progress as well as examples of quality work. Staff will be required to prepare a portfolio of their work which will be the process Entheos uses to evaluate character and competence. The Board will evaluate each other individually and as a group against the results their individual committee assignments produce.

## 2. Community

Entheos will increase community outreach from the Board to raise funds and increase our community contacts and support. We will emphasize the community of students, staff and parents inside the school as well. Even better classroom decorum, friendliness and mutual support. School climate will be emphasized with positive behavioral support and a clear sequence of behavior consequences. Again our goal is much more consistent and helpful communication from the school to our families.

## 3. Service

With up to 100 hours of individual community service for each of our 6<sup>th</sup> grade students last year, we are going to expand the 'year of service' at Entheos to the 5<sup>th</sup> and 8<sup>th</sup> grade. We will continue the emphasis of service in one of our Discovery sessions for the elementary school.

## Mission Statement

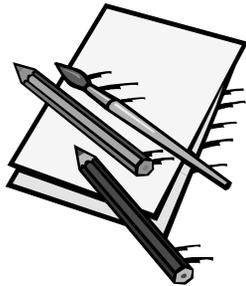
The mission of Entheos is to *inspire* the rising generation to reach the heights of their potential, *ignite* their curiosity to venture into new and challenging learning experiences, and *empower* them to be leaders through service, who are committed to family and community.

Then..... they can *achieve* their goals and dreams.

## Values

Enthusiasm	We believe that learning is a choice. As we create the atmosphere and inspire the mind, students gain wisdom, understanding, and a love for learning.
Excellence	We believe students and teachers should be challenged, and that they will naturally rise to the high standards expected of them.
Leadership	We believe that through the teaching of sound leadership principles today, students will be empowered to make a difference in their world tomorrow.
Service	We believe service is vital in the development of good leaders. We make service within the classroom and the community an integral part of our curriculum.
Respect	We believe all people have value and deserve respect. Our students and staff show proper respect to others, property, and self by appropriate communication, dress, and actions.

Integrity	We believe in honesty, accountability, and diligence.
Patriotism	We believe that love for country is developed at an early age. We teach and live the principles taught by the founding fathers of the United States of America.
Individuality	We believe each student is unique and gifted. We know each individually and tailor teaching methods to fit individual needs.
Adventure	We believe outdoor adventure helps participants learn teamwork, courage, craftsmanship, perseverance, and compassion while discovering they can accomplish more than they imagined.
Family	We believe the family is the basic social structure for rearing children. Schools are designed to serve the family and society. We intend policies and education that support and strengthen families. When there is a conflict of schedule or curriculum, the family comes first.



## Board of Trustees

### SCHOOL STRUCTURE

Jaren Gibson                      President                      [Board@entheosel.org](mailto:Board@entheosel.org)  
Xazmin Prows                      Vice President  
Kathy Larrabee  
Stephanie Gibson  
Rod Eichelberger

The Entheos Board of Trustees is a non-profit board that consists of parents and community members. The main responsibility of the Board is to oversee the implementation of the school charter. Entheos is a public school chartered under the Utah State Board of Education. We are separate from the jurisdiction of any district and report to the State Board of Education. General questions for the Entheos Board of Trustees can be addressed by sending an email to any member of the board.

Board meetings are held on a regular basis and are always open to the public. Time is allotted at each meeting for public comment and Crew reports. The Board welcomes public input and bases many of its decisions on the desires of parents, staff, and community. By law, the Board can only discuss and vote on issues that are on the agenda for a meeting that has been publicly announced 24 hours in advance. The Board values the opinions and desires of all of our families. We may not be able to please everyone with every decision; however, we carefully consider all input when voting on issues that affect Entheos. If you would like to have more input in the decisions being made for Entheos, please speak to a board member prior to a board meeting or submit your thoughts in writing and, if possible, attend board meetings. The time, location, and the agenda for each board meeting will be posted on the Entheos website at [www.entheosacademy.org](http://www.entheosacademy.org), on the doors of the school and at the location in which the meeting will be held, if different. If you are interested in any of the items on the agenda, please take the initiative to be present at the meeting.

We encourage parents of Entheos students to stay abreast of what has been discussed and voted on at the board meetings. This can be done by:

1. Attending board meetings.
2. Viewing the minutes via our website.
3. Attending Town Hall Meetings

## **Parent Crews (PCO)**

President: Chyrelle Fowers  
President Elect: Amy Zander  
Past President: Elizabeth Carriero  
Contact Info: [www.PCO@entheosel.org](mailto:www.PCO@entheosel.org)

Families are partners in the education of their children. The leadership and staff at Entheos strive to make families welcome, known, and actively engaged in the life of the school. Regular communication and multiple opportunities for participation encourage families to be strong partners in their children's learning. Parents will be assigned to crews in which they may or may not have expertise. Parent crews will fulfill school needs and responsibilities and will be governed by the Entheos staff. School leaders will collect data on family participation and work with staff and the community to increase family participation. The parent crew organization will provide parents several opportunities to earn the required 30 hours per year of volunteer work.

Entheos has a variety of other ways for families to participate (e.g., governance, tutoring, classroom experts, portfolio panelists). Interactive family education nights will be planned throughout the year (e.g., parent meetings to explain learning expeditions, workshops to demonstrate learning in various disciplines – math or science nights). Teachers will organize regular exhibitions and presentations of student work so that students share their project work and portfolios with family and community members.

## **Volunteering**

Charter schools depend on the willingness of parents to be involved in their child's education. Parents should plan to volunteer and contribute 30 hours per school year per family. The best way to get involved and volunteer is through the PCO (Parent Crew Organization) Town Hall meetings are held four times a year to help communicate the work and needs of the PCO.

Entheos Camping Trips: We will have no fewer than three adults on any given trip, and the student/adult ratio shall not be greater than 6 to 1. All volunteers must pass a background check and participate in a training session in order to participate.

## **School Visits**

Parents are encouraged to visit the school frequently and take an active role in the education of their children. Parents are welcome at the school at any time. All visitors must check in at the office upon entering the building

## ENTHEOS STAFF

### **Entheos Staff**

We are pleased to have faculty members who have come to join our crew from all over the United States. Staff members are committed to the Entheos Mission and Values and are determined to make Entheos an exceptional Expeditionary Learning school.

Director	Eric Robins	<a href="mailto:erobins@entheosel.org">erobins@entheosel.org</a>
School Office Manager	Sue Talmadge	<a href="mailto:stalmadge@entheosel.org">stalmadge@entheosel.org</a>
School Secretary	Dovetta Flowers	<a href="mailto:dflowers@entheosel.org">dflowers@entheosel.org</a>
Director's Secretary	Heather Martin	<a href="mailto:heather.martin@entheosel.org">heather.martin@entheosel.org</a>
Nutritional Director	?	?
School Counselor	Debra Sameniago	<a href="mailto:Debra.sameniago@entheosacademy.org">Debra.sameniago@entheosacademy.org</a>
Instructional Guide	Tere Pelaez	<a href="mailto:tpelaez@entheosel.org">tpelaez@entheosel.org</a>
Discovery	Camine Fuhriman	<a href="mailto:cfuhriman@entheosel.org">cfuhriman@entheosel.org</a>
Discovery	Lisa Noyes	<a href="mailto:lnoyes@entheosel.org">lnoyes@entheosel.org</a>
Adventure	Bryan Crown	<a href="mailto:bryan.crown@entheosacademy.org">bryan.crown@entheosacademy.org</a>
Coordinator/P.E.		
Art	Sara McGough	<a href="mailto:smcgough@entheosel.org">smcgough@entheosel.org</a>
Special Education Lead	Mike Smith	<a href="mailto:mismith@entheosel.org">mismith@entheosel.org</a>
Kindergarten	Emily Pehrson	<a href="mailto:epehrson@entheosel.org">epehrson@entheosel.org</a>
Grade 1 – A	Deb Bore	<a href="mailto:deb.bore@entheosacademy.org">deb.bore@entheosacademy.org</a>
Grade 1 – B	Heidi Cochran	<a href="mailto:Heidi.cochran@entheosel.org">Heidi.cochran@entheosel.org</a>
Grade 2 – A	Dena Lundgreen	<a href="mailto:Dena.lundgreen@entheosacademy.org">Dena.lundgreen@entheosacademy.org</a>
Grade 2 – B	Ellen Henkel	<a href="mailto:ellen.henkel@entheosel.org">ellen.henkel@entheosel.org</a>
Grade 3 – A	Janora Jara	<a href="mailto:Janora.jara@entheosacademy.org">Janora.jara@entheosacademy.org</a>
Grade 3 – B	Karen Bogenschutz	<a href="mailto:Karen.bogenschutz@entheosacademy.org">Karen.bogenschutz@entheosacademy.org</a>
Grade 4 – A	Teresa McEntyre	<a href="mailto:tmcentire@entheosel.org">tmcentire@entheosel.org</a>
Grade 4 – B	Jane Ketcheside	<a href="mailto:jketcheside@entheosel.org">jketcheside@entheosel.org</a>
Grade 5 – A	Kamie DeMille	<a href="mailto:kdemille@entheosel.org">kdemille@entheosel.org</a>
Grade 5 – B	Kelly Zopes	<a href="mailto:kelly.zopes@entheosacademy.org">kelly.zopes@entheosacademy.org</a>
Grade 6 – A	Doug Miller	<a href="mailto:dmiller@entheosel.org">dmiller@entheosel.org</a>
Grade 6 – B	Tyrel Loetscher	<a href="mailto:tloetscher@entheosel.org">tloetscher@entheosel.org</a>
Middle School CTE	Brian Jackson	<a href="mailto:brian.jackson@entheosacademy.org">brian.jackson@entheosacademy.org</a>
Middle School 7/8 LA	Stacey Leak	<a href="mailto:stacey.leak@entheosel.org">stacey.leak@entheosel.org</a>

Middle School 9 LA	Dina Eddings	<a href="mailto:deddings@entheosel.org">deddings@entheosel.org</a>
Middle School Math	Jared Squire	<a href="mailto:jared.squire@entheosacademy.org">jared.squire@entheosacademy.org</a>
Middle School Science	Dalton Horscroft	<a href="mailto:dhorscroft@entheosel.org">dhorscroft@entheosel.org</a>
Middle School History	Tabbie Mayne	<a href="mailto:tmayne@entheosel.org">tmayne@entheosel.org</a>
Middle School Math/ Assistant Director	Mat Edvik	<a href="mailto:medvik@entheosel.org">medvik@entheosel.org</a>
Middle School Special Education	Hunter Raffety	<a href="mailto:hraffety@entheosel.org">hraffety@entheosel.org</a>

### **Expeditionary Learning Overview**

Across the country, educators, policy makers, and parents are looking for ways to fix an education system that is failing far too many students. Expeditionary Learning offers a different approach to school improvement, and we have the results to prove that it works. We engage our students so that they become self-motivated learners. We inspire our teachers and give them the tools they need to make a difference in their students' achievement. And we give hope to communities that have lost faith in the ability of their schools to prepare young people for success. Expeditionary Learning will play a key role in enabling Entheos to fulfill its mission. Expeditionary Learning is built on the foundation of ten design principles. Five key areas of focus in this approach are Curriculum, Instruction, Character & Culture, Assessment and Leadership. For more information visit [www.elschools.org](http://www.elschools.org)



### **Expeditionary Learning Design Principles**

Expeditionary Learning is built on ten design principles that reflect the educational values and beliefs of Outward Bound. These principles also reflect the design's connection to related thinking about teaching, learning, and the culture of schools.

1. **The Primacy of Self-Discovery:** People discover their abilities, values, passions, and responsibilities in situations that offer adventure and the unexpected.
2. **The Having of Wonderful Ideas:** Curiosity about the world is fostered when learning situations provide something important to think about, time to experiment, and time to make sense of what is observed.
3. **The Responsibility for Learning:** Children and adults are encouraged to become increasingly responsible for directing their own personal and collective learning.
4. **Empathy and Caring:** Learning is fostered best in communities where students feel physically and emotionally safe and where students' and teachers' ideas are respected and where there is mutual trust.
5. **Success and Failure:** All students need to be successful if they are to build the confidence to take risks. But it is also important for students to learn

from their failures, to persevere when things are hard, and to learn to turn disabilities into opportunities.

6. **Collaboration and Competition:** Students are encouraged to compete not against each other but with their own personal best and with rigorous standards of excellence.
7. **Diversity and Inclusion:** Both diversity and inclusion increase the richness of ideas, creative power, problem-solving ability, and respect for others.
8. **The Natural World:** A direct and respectful relationship with the natural world refreshes the human spirit and teaches the important ideas of recurring cycles and cause and effect.
9. **Solitude and Reflection:** Students and teachers need time alone to explore their own thoughts, make their own connections, and create their own ideas.
10. **Service and Compassion:** We are crew, not passengers. Students and teachers are strengthened by acts of consequential service to others.

### **Learning Expeditions**

Curriculum and instruction at Entheos will be organized around learning expeditions. The Utah State Core Standards will provide a basis for the selection of topics, questions, and learning goals associated with learning expeditions. Learning expeditions are the signature Expeditionary Learning curricular structure. They make content standards come alive for students. These long-term, in-depth studies offer real-world connections that inspire students toward higher levels of academic achievement. Learning expeditions involve students in original research, critical thinking, and problem solving, and they build character along with academic scholarship.

Learning expeditions take multiple, powerful elements of the Expeditionary Learning model and join them together: guiding questions, kickoff experiences, case studies, projects, lessons, fieldwork, experts, service learning, and a culminating event featuring high-quality student work. All of these structures can also be used independently, outside of full learning expeditions.

### **Service Learning**

A team-based, problem-solving approach to service learning will be utilized to integrate service-oriented activities with core academics. Students will have the opportunity to learn and develop skills while making a positive impact in their community.

### **Methods of Assessment**

Assessment will be primarily *for* learning and not just *of* learning. Primary emphasis will be given to performance-based assessments that require students to actively solve problems and apply knowledge in production-driven learning activities. The goal is to have students

become Proficient in all Long Term Learning Targets. Student Portfolios and Student-Led Conferences will be part of the assessment methods at Entheos. Traditional Assessments, including teacher-developed tests and standardized tests in reading, writing, and math will be conducted at the beginning and end of each year (and more often for students performing below grade level). Entheos will use the DWA's, DIBELS, and the Criterion Referenced Tests (CRT'S) as required by the State of Utah.

### **Compass**

Compass is a web based system that allows you, as a parent, to have access to correct and updated information regarding your child's academic progress. You will be able to log on to the system at <http://student.entheosacademy.org/>. Once inside Compass, you will be able to see the gradebook for each of your child's classes. You will be able to see the assignments that your child has completed and what scores they received on each assignment. You will also be able to see which assignments your student is missing.

If you did not previously have a Guardian account you will click on "New Account" and follow the prompts to create one. Once your account has been created you will be presented with the "Student Management" screen. On this screen you can link your students to your account. You will need three pieces of information, Your student's ID number, Student Birthdate, and Student Pin Number. You will need to contact the office for the Pin Number if you have not received it via e-mail.

### **Elementary Program Overview**

1. Looping: At Entheos, teachers will generally continue with their group of students for more than one year. This will enable teachers to get to know their students better and facilitate stronger partnerships with parents. Teachers may loop for grades 1-2, 4-5.
2. Class Size: At Kindergarten, classes will have approximately 26 students. For grades 1-6 classes will have between 25 and 28 students. If there are more than 25 students in classes at a given grade, an aide will be assigned to work with teachers (providing two teachers and one aide for a maximum of 56 students).
3. Class Configuration: There will be two classes per grade, and the two classrooms at each grade level will be joined by doors and windows, where possible, to facilitate greater collaboration.
4. Curriculum: In addition to expeditions, the elementary program will utilize Fountas and Pinnell Reading Program, 6+1 Writing Traits and Singapore Math. These programs will assist staff in helping our students develop a sound foundation in reading, writing, and mathematics.
5. Community-Based Curriculum/Discovery: At Entheos, we believe every student is gifted, and the Discovery Program is designed to

help students recognize and utilize those gifts. A concerted effort will be made to engage students in their community, through service and otherwise, as well as to utilize community resources to help students identify their talents, develop their skills, and expand their interests.

### **Singapore Math**

In the subject of mathematics, Entheos will use Singapore Math Primary Mathematics series. Singapore Math balances drill and creative problem solving. It incorporates abstract math concepts in a rational way encouraging greater problem solving skills. Basic concepts are presented with more than one approach to solving problems. 'Practice' and 'Revision' sections serve as unit tests. All main concepts have an effective mix of drill, word problems, and mental calculation instruction.

### **Middle School Program Overview**

1. Our middle school is intent on providing high quality instruction and support that will enable students to become proficient in the required standards for their grade. Middle school students will engage in a rigorous, standards based curriculum which includes:
  - a. Learning Expeditions – Students will engage in long term, in-depth studies of subject curriculum. Most students will experience two learning expeditions throughout the year.
  - b. Intensives – Intensives are similar to expedition, but are shorter in duration. They are typically designed to delve deeply into subject matter that might not fit into the expedition.
  - c. Adventure – Our adventure program supports the expeditionary learning model. The outdoor adventure trips will support the curriculum that is being taught in the expeditions or intensives. They also provide students with an opportunity to learn teamwork, perseverance and provide them with an opportunity to discover that they can accomplish more than they imagined.
  - d. Best Teaching Practices – With the support of Expeditionary Learning, our teachers are trained in how to plan and deliver high quality instruction, using established best teaching practices.
  
2. Compass
  - a. You will be able to log on to the system at <http://student.entheosacademy.org/>. Once inside Compass, you will be able to see the gradebook for each of your student's classes. You will be able to see the

assignments that your child has completed and what scores they received on each assignment. You will also be able to see which assignments your student is missing.

When you log in you will find that there are no grades for some or all of the classes. However, if you click on the class number (it will be in blue) you will be able to see what assignments have been assigned in that class and what your student's scores are on each of them.

The grading scale that we are using for the 7th and 8th grades consists of 4 levels, each represented by a number, 1 through 4.

1 – represents a BEGINNING level of achievement on that assignment or assessment. This level characterizes a non-proficient and inadequate knowledge of subject content based on the State Core Curriculum.

2 – represents a DEVELOPING level of achievement on that assignment or assessment.

This level characterizes a generally accurate, yet below proficient knowledge of subject content based on the State Core Curriculum.

3 – represents an ACHIEVING level of accomplishment on that assignment or assessment. This level characterizes a skilled and proficient demonstration of content knowledge based on the State Core Curriculum.

4 – represents an EXEMPLARY level of achievement on that assignment or assessment.

This level characterizes an in depth and excellent knowledge of subject content. The exemplary student has gone above and beyond basic proficiency based on the State Core Curriculum.

It is important to understand that as a school we do not compile grades based on a point or percentage system. We determine grades based on the student's proficiency of learning targets. Each student needs to demonstrate an ACHIEVING level of proficiency on every MAJOR or LONG TERM learning target in order to pass the class. We are currently working on a system that will let you know as a parent which assignments and assessments represent long term learning targets.

SCHEDULE/  
CALENDAR

# ENTHEOS ACADEMY - KEARNS

2012-2013

[www.entheosacademy.org](http://www.entheosacademy.org)

801-417-5444

801-417-5448 FAX

4710 WEST 6200 SOUTH, KEARNS, UT 84118

**August 12**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Elementary School Hours**  
Regular Days 8:25-3:10  
Early Release 8:25-1:30

**Middle School Hours**  
Regular Days 8:25-3:20  
Early Release 8:25-1:40

**Kindergarten Hours**  
Regular Days AM 8:25-11:25 PM 12:15-3:10  
Early Release AM 8:25-10:30 PM 11:30-1:30

**September 12**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**AUG 22 - FIRST DAY OF SCHOOL**

SEP 3 - NO SCHOOL-LABOR DAY  
OCT 16, 19 - FALL RECESS - NO SCHOOL  
OCT 26 - END OF 1ST TERM  
OCT 29 - REPORTING DAY - NO SCHOOL  
OCT 30 - 2ND TERM BEGINS  
NOV 21-23 - THANKSGIVING - NO SCHOOL  
DEC 21 - JAN 4 - WINTER BREAK - NO SCHOOL

**October 12**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**November 12**

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**December 12**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**January 13**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JAN 17 - END OF 2ND TERM  
JAN 17 - STUDENT LED CONFERENCE  
JAN 18 - STUDENT LED CONFERENCE-NO SCHOOL  
JAN 21 - TEACHER COMP DAY - NO SCHOOL  
JAN 22 - 3RD TERM BEGINS  
FEB 18 - NO SCHOOL  
MARCH 22 - END OF 3RD TERM  
MARCH 25 - REPORTING DAY - NO SCHOOL

**February 13**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

**March 13**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**April 13**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**May 13**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MAR 26 - 4TH TERM BEGINS  
APR 1-5 SPRING BREAK - NO SCHOOL  
MAY 3 - NO SCHOOL  
MAY 27 - MEMORIAL DAY - NO SCHOOL  
**JUNE 6 - LAST DAY OF CLASS**  
JUNE 6, 7 - STUDENT LED CONFERENCE

**June 13**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**July 13**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**August 13**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**September 13**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

EARLY RELEASE

NO SCHOOL

"A" DAY - MIDDLE SCHOOL

"B" DAY - MIDDLE SCHOOL

## **Daily Schedule**

### **Regular Day**

- 7:55 Teachers' official work day begins
- 8:25 Beginning of School Day – students to be in classrooms
- 11:00 Initial Lunch Period (lunch times will vary by grade)
- 3:10 Elementary School Day Ends – students dismissed
- 3:20 Middle School Day Ends-Students dismissed
- 4:00 Teachers' official work day ends and front office closes

### **Short Day**

- 7:55 Teachers' official work day begins
- 8:25 Beginning of School Day – students to be in classrooms
- 11:00 Initial Lunch Period (lunch times will vary by grade)
- 1:30 Elementary School Day Ends – students dismissed
- 1:40 Middle School Day Ends-students dismissed
- 4:00 Teachers' official work day ends and front office closes

1. Recess times for the various grade levels will be flexible and will be determined by the teachers at each grade level.
2. Once the school year begins, parents will be given more detailed schedules for their children.

### **Lunch Program**

Entheos will serve Breakfast, Lunch, and Kindergarten snacks. Our goal is to provide healthier meals than the typical school menu. Lunch will cost \$1.90 for grades 1-6, \$2.00 for grades 7-9 (larger portions) and breakfast will cost \$1.25 for all students. Extra milk will be \$.30.

Entheos will participate in the federal food program. Don't forget to check out the Income Eligibility Application Form to see if your family qualifies for free or reduced price meals. Regardless of whether you qualify, please fill out the Income Eligibility Application Form. These forms provide additional funding for the school. Lunch money can be checked online through compass. (See page 11)

### **School Closing: Weather**

Entheos will close at the discretion of the director. Closures are due to inclement weather. Please listen to the radio station KSL 1160 and/or watch Channel 5 morning news for school closure announcements.

### **Student Supplies**

You will receive at registration a list of recommended school supplies that each student will need for the upcoming school year. These items are not required, but it would be very helpful if each family could donate the supplies.

### **Logo Shirts**

The Entheos Uniform Policy states that all students must have at least one shirt with the school emblem. This shirt will be worn whenever students leave the school building for fieldwork. All shirts will be navy with tan embroidery. Contact the office for information: 801-417-5444.

### **Middle School Fees**

Fees for all 7<sup>th</sup> through 9th graders will be \$75.00. This includes computer use and materials fees. Fee Waivers are available.

### **Suggested Camping List for Middle School**

There will be specific gear lists for specific trips sent home with students with two weeks advance notice and at registration. Some of the gear will be provided by the school, and we will be having parent meetings before each trip for any questions or concerns.

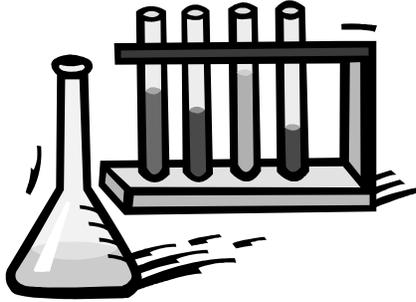
### **Entheos Fundraising Philosophy**

The Entheos Founding Committee and Board of Trustees oppose the “fundraising sales” approach used in many schools. They often encourage students and parents to collect money from friends and family for things like cookie dough, chocolate, wrapping paper, etc. In reality, only a small percentage actually gets back to the school. Instead, we have a Corporate Sponsors Crew that focuses on obtaining Community Donors and Sponsors. These Sponsors can and should be Parents of Entheos students as well as businesses, Corporations and other community members.

We are also encouraging parents to participate in quiet fundraising programs. Entheos will be participating in the Box Tops Program, the Campbell’s Soup Labels Program, and the Funding Factory Recycling Fundraising Program. The Funding Factory will give Entheos money for each used cell phone, ink jet printer cartridge, and laser cartridge that is sent to them. Please collect and turn in these items during the year. This is something that does not require very much time and will help our school earn money for our great programs.

## **Fieldwork Donations**

There may be occasional requests for donations associated with fieldwork. Teachers will be in constant communication with parents regarding fieldwork and adventure trips. Also, teachers will use [donorchoose.org](http://donorchoose.org) for donations.

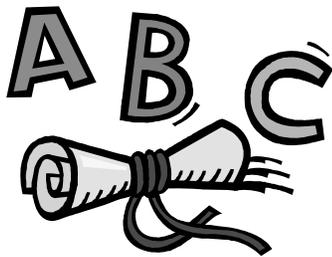


**Immunization Requirement**

In compliance with state law and in consideration of the safety of all students, immunizations must be kept current. A five-day notice will be given when an updated immunization is needed. Failure to comply will result in dismissal from school. An immunization waiver may be obtained from the Utah Health Dept. Remember 7<sup>th</sup> Graders need a tetanus booster and a chickenpox vaccination prior to 7<sup>th</sup> grade.

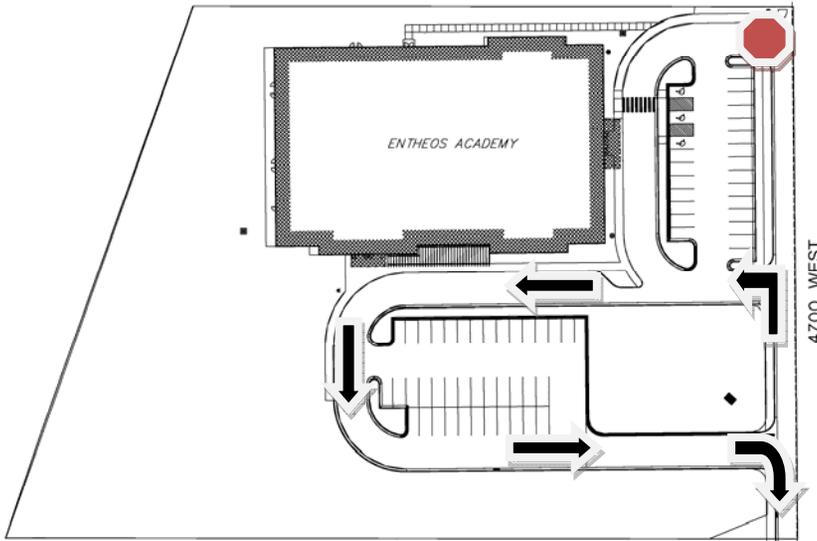
**Labeling**

Please label all clothing, lunch bags, and backpacks. This makes it possible for lost items to be returned to their owner. All items left in the lost and found will be donated to charity.



### **Drop-off/Pick-up**

Parents are responsible for safely transporting students to and from school. Parents are encouraged to carpool, when possible, to reduce traffic. Entheos has a defined process for pick-up and drop off. It is vitally important that it is followed for the safety of our students.



## **Parking lot Safety Plan**

It is important to remember the following:

### **DROP OFF AM**

Drop students off at South doors between 8-8:25am. Please pull forward as much as possible so many cars are able to get into parking lot. It is okay to drop students off past the south doors. Students can walk back to the doors. When everyone tries to drop off their student right in front of the south doors, we back up traffic all the way to 6200 South. Please pull forward so more cars are able to get to the unloading zone. Please only let students out of your car when you are stopped in a loading/unloading zone. (Loading/unloading zone is anywhere on the horseshoe shaped drive with a sidewalk next to it. The passing lane is for passing, not loading/unloading).

### **PICK UP PM**

ELEMENTARY ONLY carpools pick up at 3:10pm (Monday –Thursday) 1:30pm (Fridays) Middle school, elementary/middle school carpools, and walkers released at 3:20pm (Monday-Thursday) 1:40pm (Fridays) Elementary ONLY carpools arrive at 3pm, line loading zone all the way to end of horseshoe shaped drive and wait for students to come to you. Please do not get out of your car, if you need to get out of your car, park

in the parking lot. Please help us keep the flow of traffic moving by pulling forward as far as possible if there is space. When your student is loaded, pull away from loading zone and exit parking lot through passing lane. If your student has not arrived and there is space in front of you, please pull forward.

**Carpools with middle school riders please wait to arrive until 3:20pm or later to enter parking lot.** All students will be released at this point. Please encourage your student to leave building as soon as school is released, resisting to stay in building and socialize, while you wait in the parking lot. If you need to meet with a teacher, please park in parking lot, do not leave car unattended in loading/unloading zone.

Reminders:

- Only load/unload in loading/unloading zones.
- Do not leave car unattended, by a driver, in loading/unloading zones.
- Please refrain from using and talking on cell phones while maneuvering through parking lot at drop off and pick up times.
- When exiting parking lot, please do so at a slow and safe speed.
- Please remember not to turn left on to 6200 south during morning drop off and after school pick up. Parents who turn left create a safety hazard, back up cars in parking lot, and back up cars trying to enter the parking lot. Please be considerate of others.
- **Do not pick up or drop off in the neighborhood East of the school.**
- Please have students ready to drop off in the morning. If students or parents are not ready, please pull as far forward as possible in loading/unloading zone so you are not backing up traffic.
- Please follow the directions of staff/volunteers in the morning and afternoon.
- Please do not drop-off students before 8:00am. Teachers and staff are preparing for the day and there is no supervision for students arriving early.
- Students not in class at 8:25am are tardy.
- Carpools with elementary only rider(s), please arrive no earlier than 3pm.
- Carpools with both elementary and middle school riders or middle school only rider(s), please arrive between 3:20-3:30pm.
- All students need to be picked up from school at 3:30pm unless they are participating in a school sanctioned after school program. Please do not leave siblings of students in sanctioned after school programs, at school unattended.

## Recommendations for Home Support

### Literacy:

- Read with or to your child every night. This continues to be important as children get older; it helps build comprehension, models the importance of reading, and allows for the enjoyment of more sophisticated texts.
- Read the same book as your child. You can both check copies out at the library. Make time for book talks throughout your reading and at the end.
- Have a household library or collection of books, both fiction and nonfiction.
- Entheos Academy believes in the use of *living books* and *narration*. A living book is:
  1. Written by an author who took special interest about his subject.
  2. The facts are presented in story form.
  3. They are well-written literatures that present noble thought.

Students of all ages can learn how to narrate. Narration can be done orally, accomplished through writing, and even by drawing pictures. Students listen to or read a section of text and then tell back, in their own words, what happened in an orderly, descriptive manner. They begin with a small amount of text at a time and gradually increase to larger sections. This tool can be used individually, or as a group. Parents might ask guiding questions to help students improve at this practice. Narration is a great tool for comprehension and retention. It naturally develops students' writing skills especially when they've been exposed to living books.

- Let your child see you reading!
- Buy children's magazines for your child.
- Write notes to your child. Use new vocabulary words.
- Give books as gifts.
- Use reading as a reward!
- Visit the library frequently.
- Read the newspaper with your child. The newspaper is a great way to learn about local, national, and local events.
- Encourage and support curiosity. Encourage children to question and then try to find answers together through research or scientific

investigation.

- Track student's progress in Compass

### **Arts & Humanities:**

- Take children to see dance performances (professional and amateur). Ask them what they observed and discuss the style, emotion, and movements.
- Play different music and allow the children to explore with movement.
- Take children to museums and art shows.
- Establish a small art center at home. Keep a variety of materials handy for children to use when creating: different types of paper, yarn, glue, crayons, paint, beads, markers, etc.
- When the arts are included in home and family life, children (and whole families) become more expressive, imaginative, intuitive, and tolerant.

### **Physical Education:**

- When physical fitness and health are included in the everyday life of the family, they help students to be more expressive, energetic, and tolerant of others.
- Parents should try to find time during the week to join in some type of physical activity with their child. This provides the child with a great model for a healthy life.
- Walking is one of the best forms of exercise for children and adults.
- Parents model and help children increase their endurance by walking to places that are close by rather than driving.
- Set physical goals with your children, like running a 1/2 mile in a certain amount of time.
- Parents should introduce their children to all types of team and individual sports.
- Check out a book at the library that has hiking trails in or around the Salt Lake area. Even the youngest child can enjoy a simple hike. Discuss the world around you as you walk.



### Uniform Policy

A key element of our dress code is for students to take pride in their appearance. In support of this concept, necessary emphasis will be placed on students' grooming and hygiene as well as attire. The dress code is in place to encourage our students to respect themselves and their peers, while working in a professional environment.

The purpose of the Uniform policy at Entheos is to improve the learning environment by:

- Ensuring clothing is modest and non-offensive.
- Reducing peer pressure and emphasis on brand name clothing.
- Minimizing health and safety concerns.
- Helping to teach children respect in the way they dress, which influences the way they act.

### **TOPS:**

Students may wear any solid **Maroon, Navy or White** collared shirt that:

1. Is a polo style shirt, button down or full folding turtleneck. Is long enough to be tucked in. Particular attention will be paid to the length of students' shirts.
2. Has no printing or graphics on it.
3. Has sleeves that cover the shoulders and under the arm.
4. Is not sheer or otherwise revealing.
5. Is not torn or purposely frayed.
6. Is clean.

Students may wear any shirt underneath their collared shirt as long as it is consistent with the dress code colors and has no printing on it.

Students may wear a solid sweater, vest or jacket (no hoods) over their collared top as long as it is consistent with one of the allowable shirt colors. Student may wear a Navy Blue hooded sweatshirt as long as it has the Entheos Logo on it. Students must purchase at least one navy shirt with the school emblem on it. This will be worn whenever the students leave the school building for fieldwork. A shirt with a small brand name logo (smaller than a quarter) is acceptable.

### **BOTTOMS:**

Students may wear any solid **tan or navy** pant, Capri, short, or skirt that:

1. May be made of chino, twill, corduroy, or of dress pant quality material.
2. Is not denim, nylon, sweatshirt, leather, knit, velour, or any other stretch type or vinyl material.
3. **Goes to the middle of the knee or longer.**

4. Has no holes.
5. Is clean.

Belts must be conservative and of one solid color.

#### **DRESSES:**

Girls may wear any solid **Maroon, Navy, Tan, or White** dress that:

1. Has a collar.
2. Goes to the middle of the knee or longer.
3. Has sleeves that cover the shoulders and under the arm.
4. Is not denim, nylon, sweatshirt, leather, or vinyl material.
5. Is not sheer or otherwise revealing.
6. Is clean

#### **SHOES:**

Students must wear shoes that can be used for everyday use. All shoes must have a strap or some kind of back on the shoe so that it doesn't slip off the feet. Students **may not** wear:

- shoes with wheels
- slippers
- flip-flops
- Shoes that distract from learning.

Students will need a pair of sturdy hiking or walking shoes for outside excursions. It is possible that a specific type of shoe will be needed for a specific activity (i.e. horse riding, rock climbing, back packing, water activities, etc.). If so, notification will be given in advance.

#### **HAIR:**

Students may wear their hair in any way that is not so extreme in style or color that it distracts from the learning environment.

#### **ACCESSORIES:**

- Body piercing will be limited to one pair of conservative earrings that do not draw attention. Other jewelry may not be excessive or distract from the learning environment. No chains may be worn other than around the neck or wrist and must be unobtrusive.
- One conservative bracelet per arm.
- One conservative necklace.
- Tattoos must be covered and unseen at all times.
- Tights and /or long stockings must solid white or blue.
- Backpacks, purses and bags should be conservative and non-distracting.

Uniform items not specifically covered but considered inappropriate or contrary to the purpose of the Uniform Policy are subject to review and interpretation by the Board or the Administrators in charge of executing

the Uniform Policy. Uniform compliance is mandatory with no opt-out policy other than stated below and consequences for violation will be enforced.

Uniform Policy exemption may be granted by the Board of Directors based on:

1. Religious beliefs
2. Extenuating circumstances.

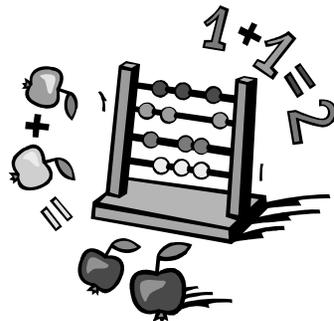
The school will help with the acquisition of the required uniforms by:

1. Facilitating the gathering and distribution of used uniforms.
2. Helping with the funding of uniforms for economically disadvantaged students through scholarship or work programs.
3. Other programs to make school uniforms available.

#### **CONSEQUENCES FOR VIOLATION OF THE UNIFORM POLICY:**

If a teacher or administrator feels that a student has come to school inappropriately attired according to the Uniform Policy, the student will be sent to the Administrator in charge of executing the Uniform Policy to make the determination if the student is in violation. If the administrator determines that the student has violated the Uniform Policy then:

1. Parents will be called to bring proper clothing and the student will remain in the office until clothing arrives.
2. For subsequent violation, a note will be sent home and the student will be required to compensate the teachers and/or administrators for their time in dealing with the violation. Compensation will be required and may involve after school hours.
3. Perpetual violation of the Uniform Policy will be handled on an individual basis according to the nature of the violation and may result in expulsion from Entheos.
4. The student may be subject to the School Governance Committee action, or may appeal decisions to the Governance Committee (student government).
5. The student or parent of the student may appeal decisions made to the Board of Trustees for final decision.



## **Attendance**

Please plan your vacation schedule around the existing school calendar. When possible, please notify the school in advance of any absence. Students and Parent's are responsible for obtaining homework or project assignments for the time period in which the student will be absent. Excused absents are defined by the State of Utah as: illness or medical appointment (Doctor's note needs to be provided), family death, IEP or 504 accommodating educational reasons.

Entheos Attendance policy:

1. Attendance education Letter (#1) is sent home at the beginning of the year.
2. After five (5) unexcused absences the crew teacher makes personal contact to parents.
3. After ten (10) unexcused absences, the principal sends attendance letter #2.
4. After fifteen (15) unexcused absences, attendance letter #3 is sent by certified mail and a mandatory attendance meeting is scheduled with principal, teacher, parent/guardian and student.
5. After twenty (20) unexcused absences, attendance letter #4 is sent by certified mail requesting attendance mediation or a referral to truancy court.

## **Tardies**

Students will be considered tardy if they are not in the classroom at the designated start time for class. Any late student must sign in at the main office so the secretary can change their status from absent to tardy.

## **Check-in/Check-out**

If a child is checking out, a parent/guardian must sign the appropriate sheet in the office. School personnel must make personal contact with the parent/guardian before the child can leave. A child will not be released from school to anyone but the legal guardian or designated adult by the parent/guardian on the emergency form.

## **Student Rights/Responsibilities**

All Students of Entheos will be required to sign a student contract. The student's Parents, Teacher, and the Director will also sign that student's contract.

**Student Discipline**

The objectives of disciplining any student must be to help the student develop a positive attitude toward self-discipline and socially accepted behavior. Entheos Academy intends for students to grow towards self-discipline, to accept responsibility, to learn to appreciate the rights of others, and to learn how to solve conflicts in a peaceful manner. Our goals are to protect each person's rights, and to help each person learn to make wise choices, caring for themselves and others.

The system of discipline at Entheos handles disruptive behavior simply and easily. Our discipline process builds self-discipline, respect for self and others, and builds individual and social responsibility. Entheos Academy has a school-wide discipline system where teachers and staff use a common language as well as a consistent and common discipline process within the classroom.

1. **Expectations:** Clear Classroom/Teacher expectations and rules are discussed at the beginning of the year.
2. **Teacher Intervention:** A meeting with the teacher and with the student to clarify appropriate conduct with a pledge from the student to maintain acceptable behavior. At an escalated level, an email or phone call will be made to the parents.
3. **Parent Intervention:** If the problem persists, the parent will be required to meet with the Teacher, Director and Student to discuss the best way to help the student. A student behavior plan will be created and parents will be reminded of the next steps in the process.
4. **Director Intervention/Suspension:** If the student does not follow the behavior plan, the Director may recommend Suspension. To be reinstated the student must complete the assigned work and the student with the student's parent(s) must meet with the Director.
5. **In School Suspension:** If the student's behavior has not corrected after being suspended, the student will be removed from the classroom and referred to In School Suspension. The student will be required to complete packets of work as assigned by the teacher(s) and show proper behavior before being reinstated back in to the class. Students in the In School Suspension may be supervised by their parents or a qualified substitute paid by the parents through the school. The minimum

for In School Suspension is 2 days. (Note: In school suspension may be used before suspension on a case by case basis)

6. Expulsion: Upon recommendation of the Governing Board, the student may be expelled from school. Students who are expelled shall have the right to appeal the decision before the Governing Board (see Utah State Code 53A-11-904).

### **Safety of Self and Others**

In order to ensure that Entheos is a place where learning is a priority, the school must be safe at all times. Any student action or interaction that can be deemed as violating the safety of one's self or others can result in serious consequence. Examples of safety violations include:

- Verbally abusing others
- Intentionally hurting another person
- Not following directions outside or off school property
- Rough housing during school activities
- Threatening others physical or emotional safety

### **Respect for Property**

Building upon the need to have a safe and nurturing school, students must respect the property of the school and others at all times. Any student action or intention that can be deemed as damaging the property of the school or others can result in serious consequence. Examples of property violations include:

- Stealing
- Defacing school property or property of others
- Unauthorized use of equipment
- Inappropriate use of the internet

### **Suspension**

Students can be suspended from 1-10 days in length. If a child is suspended, the parent/guardian will be called and a letter sent home with the child stating the violation. Students who are suspended will be required to return home for the duration of the day on which the violation is made.

Upon the student's second suspension in one year, the student will be referred to the Student Study Team. The Student Study Team, made up of the director, the student's teacher, the referring teacher (if applicable), and any outside consultants necessary (school psychologist, etc.) will meet to devise an intervention plan for the student. The Student Study Team reserves the right to refer the student to the Entheos Board of Directors for an expulsion hearing.

The following behaviors may result in immediate suspension:

- Fighting
- Biting
- Forgery
- Causing, attempting to cause, or threatening to cause physical harm to another person
- Disrupting school activities
- Defying the valid authority of a teacher, administrator, or other adult at the school
- Stealing or attempting to steal school or private property
- Committing an obscene act or engaging in habitual profanity or vulgarity
- Sexual harassment
- Using hate language

### **Expulsion**

The following behaviors may result in an immediate expulsion:

- Causing serious injury to another person
- Possession of, use, sale of, or furnishing of any firearm, knife, explosive, or other dangerous object
- Unlawful possession of, use or sale of any controlled substance
- Robbery or extortion
- Offering, furnishing, or selling drug paraphernalia
- Criminal behavior
- Two or more suspensions in one year

### **Non-School Property**

**Students are welcome to use the phones in the office. Please do not send your students to school with cell phones.**

Personal property not related to the school's program are not to be brought to school. CD players, IPODs, IPADs, electronic games, cell phones, etc. will be confiscated and returned to the child at the end of the school day if they are brought to school. The school prohibits faculty and staff from allowing students to listen to music through earphones in the classroom.

